



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
**7<sup>TH</sup> BATTALION, 158<sup>TH</sup> AVIATION REGIMENT**  
**BUILDING 91027, NEW SERVICE ROAD**  
**FORT HOOD, TX 76544**

AFRC-AKY-WG

19 DEC 2019

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 7-158<sup>th</sup> AVN REGT 1<sup>rd</sup> Quarter FY20 Safety/Standardization Council Meeting Minutes

1. The 7-158<sup>th</sup> Aviation Regiment 1<sup>st</sup> Quarter Safety/Standards Council met at 191300DEC19 in the 7-158<sup>th</sup> battalion conference room. The meeting was facilitated by the temporary BN ASO, CW3 Kevin Hansen, from HHC Company. The following chart shows who attended the meeting, either in person or telephonically:

**7-158<sup>th</sup> BN STAFF**

BN CDR (President)	X	BN CSM	
BN XO	X	BN ADSO	X
BN S3	X	BN ALSS	X
BN Standardization	X	BN BAMO	X
BN ASO (Recorder)	X	BN Flight Surgeon	X

**HHC**

Co Commander	X	Co ADSO	
Co 1SG		Co ADSO	

**A Co**

Co Commander	X	Co Standardization	X
Co 1SG		Co ASO	X

**B Co**

Co Commander		Co Standardization	X
Co 1SG		Co ASO	

**C Co**

Co Commander	X	Co Standardization	X
Co 1SG		Co ASO	X

**D Co**

Co Commander	X	Co ADSO	
Co 1SG		Co ADSO	

**E Co**

Co Commander	X	Co ADSO	
Co 1SG		Co ADSO	

**F Co**

Co Commander	X	Co ADSO	
Co 1SG		Co ADSO	

**G Co**

Co Commander	X	Co Standardization	X
Co 1SG		Co ASO	

2. The meeting was brought to order by CW3 Hansen, and opening remarks from LTC Bean were deferred.

3. Accidents/Incidents Discussed (OCT - NOV 2019):

- a) AAAR's: G co Tip cap damage during exercise in Las Vegas Nevada, CPT Kettinger G co Commander had not yet signed the DD 2397 AAAR report, suspense placed by LTC Bean to have report submitted to BN safety by end of Dec. The AAAR from G co in regards to the fire extinguisher which fell from the helicopter while in flight (crashing through church) was closed out.
- b) AGAR's: E Co – Vehicle damage. AGAR submitted.
- c) OHR's: None
- d) SOF/ASAM/AMAM/MIM:
  - a. AMAM: H-60-20-AMAM-01 Enhanced Digital Eng Control Unit
  - b. ASAM: H-60-20-ASAM-01 T700 Series Eng Cold Section

4. Old Safety Business:

- a) ARMS inspection dates for C and G company,
- b) Monthly Reports Discussion (Status of units)
- c) Pre-Accident Plan Discussion (ASF products for flight units)
- d) Responsibilities of units for having HAZLOGs and updating with BN ASO

5. New Safety Business:

- a) Documents Needed from ALL Companies:
  - a. Updated ASO/ADSO contacts and orders
  - b. Updated HAZLOGs for BN review
  - c. Updated Pre-Accident plan for BN review
- b) ARMS new version 25\_0-04 SEP 19
- c) Issue: The BN ASO does not have visibility on each company's HAZLOG.

Discussion: The BN ASO needs to review each company's HAZLOG in order to identify trends across the unit, which may require resourcing or input by BN leadership.

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Recommendation: All companies will forward the HAZLOGs to the BN ASO, CW3 Hansen (and CW4 Smigaj CC'D), to be reviewed. When forwarding their HAZLOGs, each company will indicate which items need to be escalated to the BN HAZLOG.

Action Officer: All company ASOs and Company designated ADSOs.

Suspense: 01 JAN 20

6. HAZLOG: (Refer to BN HAZLOG on SharePoint)

- a) No companies have updated BN with HAZLOG issues that they cant resolve at their level. BN HAZLOG has no updates since June 2019 ARMS.

7. FOD Discussion: Ensure the FOD inspections are getting reviewed and items that are/appear to be trending get added to the HAZLOG.

8. BN Staff Comments: (S3/Operations, ALSS, BAMO, Flight Surgeon, CSM, ADSO) – No major items of discussion were brought up at this point in the meeting.

9. Old Stands Business:

- a) ATP Requirements, Waivers, and Extensions (Please scrub records)
- b) CAFRS (CDR Investigations, 7122's, DES SOP)

10. New Stands Business:

- a) ATP Failure procedures
- b) New Mission Brief / RAW
- c) SOP Changes current/upcoming
- d) ATM Tasks (2900 Series)

12. Closing remarks: LTC Bean thanked everyone for their work and discussed the importance of completing monthly reporting to BN Safety.

13. The meeting was adjourned at 1132 hrs. The next scheduled meeting was not scheduled at this time.

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Minutes

14. Questions concerning this memorandum may be directed to CW4 Zigmunt Smigaj at (254) 285-6518 or zigmunt.p.smigaj.mil@mail.mil.

MICHAEL R. BEAN  
LTC, AV  
Commanding

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