



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
7TH BATTALION, 158TH AVIATION REGIMENT
BUILDING 91027, NEW SERVICE ROAD
FORT HOOD, TX 76544

AFRC-AKY-WG

27 JAN 2020

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 7-158th AVN REGT 2nd Quarter FY20 Safety/Standardization Council Meeting Minutes

1. The 7-158th Aviation Regiment 2nd Quarter Safety/Stands Council met at 271100JAN20 in the 7-158th battalion S3 conference room. The meeting was facilitated by the BN ASO, CW4 Zigmunt Smigaj. The following chart shows who attended the meeting, either in person or telephonically:

7-158th		B Co. Olathe		E Co. Hood	
BN CDR	x	CDR		CDR	x
S-3	x	1SG		BMO	
BN SP	x	ASO		1SG	
BN ASO	x	SP		ADSO / NCO	x
BN AMO		ADSO / NCO			
BN ALSS		FAC Supervisor		F Co. Rucker	
BN Flt Surgeon		FAC Safety		CDR	
BN CSM		FAC Stands		1SG	
BN ADSO / NCO	x			ADSO / NCO	
		C Co. Carson			
HHC		CDR		G Co. Los Al	
CDR	x	1SG		CDR	
1SG		ASO	x	1SG	
ADSO / NCO		SP	x	ASO	x
		ADSO / NCO		SP	
A Co. Hood		FAC Supervisor		ADSO / NCO	
CDR		FAC Safety		FAC Supervisor	x
1SG		FAC Stands		FAC Safety	x
ASO	x			FAC Stands	
SP	x	D Co. Olathe			
ADSO / NCO		CDR	x		
FAC Supervisor		1SG			
FAC Safety		ADSO / NCO			
FAC Stands					

2. The meeting was brought to order by CW4 Smigaj, and opening remarks from LTC Bean were deferred.

3. Accidents/Incidents Discussed (OCT 2019 - JAN 2020):

- a) AAAR's: G co Tip cap damage during exercise in Las Vegas Nevada, CPT Kettinger G co Commander had not yet signed the DD 2397 AAAR report, suspense placed by LTC Bean to have report submitted to BN safety by end of the week on 31 JAN 2020.
- b) AGAR's: E Co – Lower Back Strain APFT on Jan 11: awaiting DA 285. Soldier received an injection for pain at the Hood ER so BDE Safety required a AGAR with a Class D designation
- c) OHR's: None
- d) SOF/ASAM/AMAM/MIM: Handled by ASF, no compliance issues.
 - a. H-60-20ASAM-03 T700 Eng Acc Module Inspections
 - b. H-60-20-AMAM-02 Rotary Input Barrel Damage Limits

4. Old Safety Business:

- a) ARMS inspection dates for C and G Company, No complications reported by either company.
- b) Monthly Reports Discussion (Status of units). All companies (7 total) still non-compliant in sending BN monthly inspection report.
- c) Pre-Accident Plan Discussion (ASF products for flight units): Reiterated that Ground Company's (Delta, Echo, HHC, Fox) are still required to maintain a pre-accident plan and conduct quarterly reviews. With turnover in these companies the existing status of the pre-accident plan is unknown and companies cannot produce a continuous history of reviews/rehearsals.
- d) Responsibilities of units for having HAZLOGs and updating with BN ASO. Due to periodic turnover during last 6-8 months and the absence of a full time BN ASO the collection and consolidations for BN HAZLOG is lacking. Several companies who experienced 100% ADSO/ASO report their HAZLOG status is unknown.

5. New Safety Business:

- a) Documents Needed from ALL Companies:
 - a. Updated ASO/ADSO contacts and orders
 - b. Updated HAZLOGs for BN review
 - c. Updated Pre-Accident plan for BN review
- b) Issue: The BN ASO does not have visibility company HAZLOGs.

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Discussion: The BN ASO cannot update the BN HAZLOG without company input. Discussion from S3, Stands, and Safety agreed that BN wide AAPS will be conducted to gain visibility on deficiencies.

Recommendation: Implement single location on SharePoint for all company HAZLOGs. S3 to create ELAS tasker for completing AAPS NLT 31 APR 2020 in order to identify program deficiencies.

Action Officer: All company ASOs and Company designated ADSOs.

Suspense: 31 APR 20

c) Issue: ARAP completion rates at 15% out of 815.

Discussion: personnel when 66% required for results to be produced. The website hosting the ARAP has experienced technical difficulties prevention soldiers from signing in on anything other than a government computer.

Recommendation: Companies continue to provide the log in information and periodically check status of the ARAP website.

Suspense: 20 FEB 20

Action Officers: Company ASO/ADSO

6. HAZLOG: (Refer to BN HAZLOG on SharePoint). No companies have updated BN with HAZLOG issues. BN HAZLOG has no updates since June 2019 ARMS. Only two items are currently being tracked on the BN HAZLOG.

- a) G Co hanger fire suppression has no updates reported from BDE, action officer CW2 Perkins.
- b) D Co fire extinguishers out of inspection, action officer CW2 Lafreniere.

7. FOD Discussion: Ensure the FOD inspections are getting reviewed and items that are/appear to be trending get added to the HAZLOG.

8. BN Staff Comments: (S3/Operations, ALSS, BAMO, Flight Surgeon, CSM, ADSO) – No major items of discussion were brought up at this point in the meeting.

9. Old Stand Business:

- a) ATP Failure procedures
- b) New Mission Brief / RAW
- c) SOP Changes current/upcoming

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d) ATM Tasks (2900 Series)

10. New Stands Business:

- a) SPs use the links on the SharePoint to update the monthly Crew Status report and email CW3 O'Brien when complete. Verify on the Battalion Warrant Officers tab
- b) APT Failures: Please notify CW3 O'Brien if you have ATP failures for any reason or potential waivers.
- c) SOP Changes: The stands SOP was last revised in May, companies should be operating with FY19 Rev 2. BN is not tracking any changes.

12. Closing remarks: LTC Bean thanked everyone for their work and discussed the importance of completing monthly reporting to BN Safety.

13. The meeting was adjourned at 1132 hrs. The next scheduled meeting is 17 APR 20.

14. Questions concerning this memorandum may be directed to CW4 Zigmunt Smigaj at (254) 285-6518 or zigmunt.p.smigaj.mil@mail.mil.

MICHAEL R. BEAN
LTC, AV
Commanding

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7-158th AVN REGT
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ASF Hood
ASF Carson
ASF Los Alamitos