



**DEPARTMENT OF THE ARMY
11TH EXPEDITIONARY COMBAT AVIATION BRIGADE
5910 MAGRATH AVENUE, BUILDING 1362
FORT CARSON, CO 80913-4004**

AFRC-AKY-WG

27 April 2020

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 7-158th AVN REGT 3rd Quarter FY20 Safety/Standardization Council Meeting Minutes

1. The 7-158th Aviation Regiment 2nd Quarter Safety/Standards Council met at 271100APR20 in the 7-158th battalion BN conference room. The meeting was facilitated by the BN ASO, CW4 Zigmunt Smigaj. The following chart shows who attended the meeting, either in person or telephonically:

7-158th ROLLCALL					
Position	P/NP	Position	P/NP	Position	P/NP
7-158th		B Co. Olathe		E Co. Hood	
BN CDR	x	CDR	x	CDR	x
S-3	x	1SG		BMO	x
BN SP	x	ASO	x	1SG	
BN ASO	x	SP	x	ADSO / NCO	x
BN AMO	x	ADSO / NCO			
BN ALSS		FAC Supervisor		F Co. Rucker	
BN Flt Surgeon		FAC Safety		CDR	
BN CSM		FAC Stands		1SG	
BN ADSO / NCO	x			ADSO / NCO	x
		C Co. Carson			
HHC		CDR	x	G Co. Los Al	
CDR	x	1SG		CDR	
1SG		ASO	x	1SG	x
ADSO / NCO	x	SP	x	ASO	x
		ADSO / NCO		SP	
A Co. Hood		FAC Supervisor		ADSO / NCO	
CDR		FAC Safety		FAC Supervisor	x
1SG		FAC Stands		FAC Safety	
ASO	x			FAC Stands	
SP	x	D Co. Olathe			
ADSO / NCO	x	CDR	x		
FAC Supervisor		1SG			
FAC Safety		ADSO / NCO	x		

2. The meeting was brought to order by CW4 Smigaj, and opening remarks from LTC Bean were deferred.

3. Accidents/Incidents Discussed (JAN - APR 2020):

- a) AAAR's:
- b) AGAR's:
- c) OHR's: None
- d) SOF/ASAM/AMAM/MIM: Handled by ASF, no compliance issues reported.
 - a. H-60-20-ASAM-02 T700 Engine Cold Section Module (2nd update)
 - b. H-60-20-ASAM-05 Fire Extinguishing System Forward Distribution Tube System
 - c. H-60-20-ASAM-03 Update T700 Engine Accessory Module Inspection
 - d. H-60-20-ASAM-04 Main Rotor Blade Tap Test (update)
 - e. GEN-20-MIM-02 Improved Countermeasure Dispenser Maintenance Procedure
 - f. H-47-20-AMAM-01 ATIRCM Maintenance WO Fastener install Discrepancies
 - g. H-60-19-AMAM-07 Diagonal Seat Strut Assembly Inspection
 - h. H-60-20-AMAM-05 Solid State Right Hand Relay Procedures
 - i. H-47-20-AMAM-02 Corrosion Inspection on Fluid Carrying Tubing System

4. Old Safety Business:

- a) HAZLOGS Upload to SharePoint: BN Safety has no visibility on company HAZLOGS due to the remote location of all eight companies.
- b) Pre-Accident Plan Discussion (ASF products for flight units): Reiterated that Ground Company's (Delta, Echo, HHC, Fox) are still required to maintain a pre-accident plan and conduct quarterly reviews. With turnover in these companies the existing status of the pre-accident plan is unknown and companies cannot produce a continuous history of reviews/rehearsals.
- c) Joint Risk Assessment Tool (JRAT) – Unit directed to utilize tool for DRAW creation
 - a. <https://jrat.safety.army.mil>
 - b. Must log in every 30 days

5. New Safety Business:

- a) COVID19 Reporting: ARAC disseminated COVID19 reporting guidelines discussed. Reporting flowchart was discussed, no questions from BN Staff or Companies
- b) Additional Duty Safety Officers: All ADSOs are required to complete the ADSO course online, company commanders were recommended to include this in the virtual BA as an option for those soldiers. The course is 16 hrs. Registration is through ATRRS: <https://www.atrrs.army.mil>

6. HAZLOG: (Refer to BN HAZLOG on SharePoint).

- a) G co hanger fire suppression has no updates reported from BDE, action officer CW4 Smigaj.
- b) BN ASO does not have visibility company HAZLOGs.

Issue: BN unable to review or validate units are properly tracking hazards found from shops inspections, operations, OHRs, AAPS, or ARMS.

Discussion: The BN ASO cannot update the BN HAZLOG without company input. Five companies failed to upload or update their HAZLOGs to SharePoint as directed from last CSC meeting. Company safety ASO/ADSOs who do have HAZLOGs have not updated them with recent ARMS results. AAPS deficiencies are required to be posted to unit HAZLOGS.

1. HHC: No HAZLOG
2. A Co: updated June 2019 – Missing FY19 closeout and June 2019 ARMS results
3. B Co: updated Oct 2019 – Missing FY19 closeout and June 2019 ARMS results
4. C Co: updated Apr 2020
5. D Co: updated Jan 2019 (over 15 months no update)
6. E Co: updated Jan 2020 (missing required items per BN SOP)
7. F Co: No HAZLOG
8. G Co: updated Apr 2020 – updated with Feb 2020 Pre-ARMS

Recommendation: Reinforce requirement for each company to update their HAZLOGs and for the company commander to review quarterly. A single location on SharePoint for all company HAZLOGs was created Jan 20. S3 created ELAS tasker for completing AAPS NLT 31 May 2020 in order to identify program deficiencies and update HAZLOGS.

Action Officer: All company ASOs and Company designated ADSOs. BN ASO CW4 Smigaj will continually monitor progress and provide assistance.

- c) G co Simulator requirements (New).

Issue: Due to nearest H60 Simulator located 500 miles away the company is unable to facilitate annual simulator requirements. UNSAT on Pre-ARMS due to not having ETP memo from 0-7. Standardization section E question 1.

Discussion: Unit requires waiver from first 0-7. BN SP forwarded waiver request to BDE Oct 2019.

Action Officer: CW3 Obrien

- d) G co ALSE vests do not have required meds (New).

Issue: ALSE vest missing required meds, AAPS ALSS section C question 5.

Discussion: BDE has previously issued MFR allowing ALSE meds to be removed from vest in garrison. Under the new policy from Dean School of Army Medicine commanders 0-6 level can modify or remove class 8 if they produce a DRAW and MFR. BDE Safety has been contacted and reported back that a DRAW will be produced for subordinate commands.

Action officer: CW4 Smigaj

- e) G co overdue aircraft plan (New).

Issue: BN TACSOP overdue aircraft and severe weather plan reference local garrison procedures at Fort Hood and do not have specific procedures for outlining companies. AAPS Operations section B question 1. This was brought up by pre-ARMS team.

Discussion: BN TACSOP will be reviewed by BN SP for necessary revisions. Recommend G co develop local procedures to augment existing TACSOP pre-accident plan during future field exercises.

Action officer: CW3 Obrien

- f) C co cold weather gear for flight crews (New).

Issue: Several flight crew members report that they don't have adequate flight approved cold weather clothing required while conducting rescue hoist operations in subzero temp.

Discussion: Developing frost bite and hypothermia is likely while conducting rescue hoist training operations in ambient temps below 20F. C co regularly operates in temps below 20F during winter months and in higher mountain altitudes. A request was issued to BDE S4 and requires BN MFR justifying the purchase.

Action officer: CW4 Topham

7. FOD Discussion: Ensure the FOD inspections are getting reviewed and items that are/appear to be trending get added to the HAZLOG.

8. BN Staff Comments: (S3/Operations, ALSS, BAMO, Flight Surgeon, CSM, ADSO) – No major items of discussion were brought up at this point in the meeting.

9. Old Stand Business:

- a) SPs use the links on the SharePoint to update the monthly Crew Status report and email CW3 O'Brien when complete. Verify on the Battalion Warrant Officers tab
- b) APT Failures: Please notify CW3 O'Brien if you have ATP failures for any reason or potential waivers.
- c) SOP Changes: The stands SOP was last revised in May, companies should be operating with FY19 Rev 2. BN is not tracking any changes.

10. New Stands Business:

- a) SOP changes. BDE is planning to switch over to the All Army SOP. CW4(P) Lint is collaborating with the 244th to consolidate both Brigades concerns.

AFRC-AKY-WG

SUBJECT: 7-158th AVN REGT 3rd Quarter FY20 Safety/Standardization Council Meeting Minutes

- b) Task 1070 Implementation. SPs have received guidance on Task 1070 implementation. All ACMs need to be trained NLT 30 OCT 20 IAW STACOM 20-01. SPs are allowed to self-start training. The monthly crew status report includes a column to document completion.
- c) C co SP brought up potential problem with flying all allocated hours due to the ASF's reduced footprint due to COVID19 social distancing compliance. LTC Bean clarified there is no restriction to the flight schedule and to continue coordination with local ASFs for maintenance support.

11. Closing remarks: LTC Bean thanked everyone for their work and discussed the importance of completing monthly reporting to BN Safety and to continue coordination with ASF leadership to keep the flight schedule as active as possible.

12. The meeting was adjourned at 1150 hrs. The next scheduled meeting is 27 JUL 20.

13. Questions concerning this memorandum may be directed to CW4 Zigmunt Smigaj at (254) 285-6518 or zigmunt.p.smigaj.mil@mail.mil.

Encl
7-158 BN Hazard Log

MICHAEL R. BEAN
LTC, AV
Commanding

DISTRIBUTION:
11th ECAB Safety
7-158th AVN REGT
Subordinate Companies
ASF Knox
ASF Hood
ASF Carson
ASF Los Alamitos