



DEPARTMENT OF THE ARMY  
 11TH EXPEDITIONARY COMBAT AVIATION BRIGADE  
 5910 MAGRATH AVENUE, BUILDING 1362  
 FORT CARSON, CO 80913-4004

AFRC-AKY-WGB

MEMORANDUM FOR Commander, Bravo Company

SUBJECT: Request for Re-scheduled Training (RST) / Excused Absence from Battle Assembly(BA)

**1. SOLDIER INFORMATION: RSTs are to be approved NLT the **Monday** before the requested excused BA date.**

Name: \_\_\_\_\_ Rank: \_\_\_\_\_ Platoon: \_\_\_\_\_ UIC: \_\_\_\_\_

Request for **RST** or to be **EXCUSED** from Battle Assembly on the date(s) of \_\_\_\_\_ for the following reason:

\_\_\_\_\_

**2. RE-SCHEDULED TRAINING:**

Date(s) of RST/# of UTA(s): \_\_\_\_\_ Time (From/To): \_\_\_\_\_ Location: 221 Gardner Dr., New Century, KS

Planned Training Activity (specific duties): \_\_\_\_\_

Supervisor: \_\_\_\_\_

**Commanders Requirements for Approval (filled in by Soldier and FLL) verified by Unit:**

- a. Date of Soldier last PHA: \_\_\_\_\_
- b. Date of Soldier last Dental Exam: \_\_\_\_\_
- c. Soldiers Passed Record APFT? \_\_\_\_\_
- d. Soldier Passed last HT/WT? \_\_\_\_\_
- e. Date of last Eval: \_\_\_\_\_ Rater: \_\_\_\_\_ Senior Rater: \_\_\_\_\_
- f. Member of Lodging in Kind Program? \_\_\_\_\_
- g. LIK Reservation Status? \_\_\_\_\_
- Date of last APFT? \_\_\_\_\_
- Date of last HT/WT? \_\_\_\_\_
- h. Comments from Soldier: \_\_\_\_\_

**SOLDIERS Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**1SG Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Completed by Commander

Approved

Disapproved – Not IAW para 3-11 or 3-12, AR 140-1

A – (Authorized Absence only, NO RST allowed)

C – (On Orders)

Commander Comments: \_\_\_\_\_

**3. SIGNATURES/APPROVALS:**

Commander Signature: \_\_\_\_\_ Date: \_\_\_\_\_